

TERMS OF PAYMENT

Notes on billing and payment for firms supplying FIRMENGRUPPE APPL

The following notes apply for the following companies:

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| - FIRMENGRUPPE APPL Holding GmbH & Co. KG,
Senefelderstraße 3-11, 86650 Wemding | - kuncke druck GmbH, Kornkamp 24, 22926 Ahrensburg |
| - appl druck GmbH, Senefelderstraße 3-11, 86650 Wemding | - echter druck GmbH, Delpstraße 15, 97084 Würzburg |
| - aprinta druck GmbH, Senefelderstraße 3-11, 86650 Wemding | - sellier druck GmbH, Angerstraße 54, 85354 Freising |
| - m. appl GmbH & Co. KG, Senefelderstraße 3-11, 86650 Wemding | - PRINT.Forum Druck GmbH, Industriestraße 48, 74912 Kirchartd |

- (1) A single copy of the relevant invoice is to be submitted to the customer with all associated documents and data (in particular, the order number, name of the customer, cost centre, order number, article number) after successful completion of the service, separately and in the correct form, to the address specified in the order. Invoices that have factual or calculational defects or errors are not payable until they are rectified, and may be returned by us within the payment period in the event of defects arising. In the latter case, the payment period begins with the receipt of the corrected invoice.
- (2) Payments are made, unless otherwise agreed in our purchase order, after acceptance of the goods or provision of services and invoicing. We reserve the right to pay within the currently agreed discount period (at the earliest, after 14 days) with the deduction of the discount, or on the due date for net payment without deduction (at the earliest, after 30 days).
- (3) The payment period begins on the day the physical invoice is received by the customer from within our group of companies, but at the earliest after acceptance of the goods or services received.
- (4) Payment will be made in the weekly payment run following the due date (generally on Mondays: on the following business day where the Monday is a public holiday). The payment is considered as having been made when one of our bank accounts is debited.
- (5) In the case of a rejected delivery or service, we are entitled to withhold the entire payment until orderly fulfilment.
- (6) In the event of the premature acceptance of deliveries, the payment period shall only commence on the performance or delivery date given on the purchase order, or on the date of receipt of the invoice – whichever is later.
- (7) In the case of prepayments, your company must provide reasonable security on request, e.g. a bank surety.

